

PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE  
JOHNSTOWN REGIONAL POLICE ACADEMY

## **PHCC /JOHNSTOWN REGIONAL POLICE ACADEMY REFUND POLICY**

In the unlikely event that an academy class is cancelled, a full refund of your tuition will be returned to you automatically.

If you withdraw from the Academy, a memorandum must be forwarded to the Director explaining the reason for withdrawal. If you are requesting a tuition reimbursement, please refer to PHCC Tuition Refund Policy.

The decision to attend the police academy is one to be reached prior to the first day of class, not after. Do not assume that a transfer or refund will be approved.

As a matter of information, uniforms, weapon, PT clothing, supplies, equipment, etc., that the Cadet purchased are non-refundable.

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Cadet Signature

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Date