

	<b>POLICY</b>	<b>Motion No.</b>	<b>FF 1017-2022</b>
	<b>ACE Faculty Discount Tuition Policy</b>	<b>Effective Date</b>	<b>10.18.22</b>
		<b>Responsible Department</b>	<b>Finance and Facilities</b>
		<b>Attorney Review / Date</b>	<b>[Attorney Name] [Date]</b>

**POLICY**

The policy enables ACE (dual enrollment) high school faculty, their spouses, and their dependent children to receive a fifteen percent (15%) tuition discount for any credit courses taken at Pennsylvania Highlands Community College, providing they are meeting all assigned responsibilities of an ACE faculty members and are in good standing with the College. Mandatory College and individual class fees are not discounted and must be paid in full. This tuition discount does not apply toward ACE (dual enrollment) classes.

In order to be eligible for the tuition waiver, dependents must apply for financial aid, including federal and state grants if they will be matriculated students enrolled in six (6) credits or more per semester. If the dependent is awarded a grant, the grant will be used to cover the tuition cost to the fullest extent possible; the remaining tuition balance would be subject to the tuition discount.

The discount applies only to credit courses registered for during the academic year in which those faculty are teaching in the ACE program.

Effective Date	Motion Number	Document Author	Description of Change
10/18/22	FF 1017-2022	Cabinet	Revision to make the policy more concise as well as moving this policy to the Finance and Facilities Division of the College
04/26/2016	AASS 1009-2016	Academic Affairs/ Student Services	Initial Release