

	POLICY	Motion No.	EXEC 1018-2022
	Dress Code	Effective Date	Oct. 18, 2022
		Responsible Department	Human Resources
		Attorney Review/Date	[Attorney Name] [Date]

Proper workday attire at Pennsylvania Highlands Community College is categorized as business casual. Should business or other reasons require a modification to the norm, employees are expected to exercise appropriate judgment and work with the supervisor when necessary.

Effective Date	Motion Number	Document Author	Description of Change
10/18/2022	EXEC 1018-2022	Human Resources	Policy reduced in length without changing the intent of the policy
04/28/2009	EXEC 1006-2009	Human Resources	Initial Release