

	<b>POLICY</b>	<b>Motion No.</b>	<b>AASS 1018-2023</b>
	<b>Graduation Requirements for Certificate, Diploma, and Degree Programs</b>	<b>Effective Date</b>	<b>12/19/2023</b>
		<b>Responsible Department</b>	<b>Academic Affairs/Student Services</b>
		<b>Attorney Review / Date</b>	<b>[Attorney Name] [Date]</b>

Students must complete a specified number of credits and meet other minimum criteria as noted in this policy to be eligible for graduation from certificate, diploma, and degree programs.

To complete the requirements for certificate programs, students must complete up to 29 credit hours with the curriculum focused on the job/technical skills required for employment.

To complete the requirements for diploma programs, students must complete 30-59 credit hours with the curriculum focused on: (1) the diploma concentration or job/technical skills required for employment and (2) additional General Education coursework.

To complete the requirements of degree programs, students must complete 60 or more credit hours with the curriculum focused on: (1) the degree concentration or job/technical skills required for employment and (2) additional General Education coursework.

Specific criteria for graduation in certificate, diploma, and degree programs are found in the College Catalog. However, to be eligible for graduation, students, at a minimum, must:

- Earn a cumulative grade point average of 2.0 or higher,
- Complete at least 50% of the program credits at Pennsylvania Highlands Community College,
- Satisfy all academic requirements of the academic program,
- Fulfill all financial obligations to the College, and
- File an application for graduation.

Effective Date	Motion Number	Document Author	Description of Change
12/19/2023	AASS 1008-2019	Cabinet	Merged several policies into one.