

	POLICY	Motion No.	EXEC 1017-2020
	Research Involving Human Subjects	Effective Date	12/15/2020
		Responsible Department	Institutional Effectiveness
		Attorney Review / Date	N/A

SCOPE

Pennsylvania Highlands takes seriously the responsibility to safeguard those individuals (students, employees, or community) who may be participants in research projects. The College will ensure that any research involving human subjects conducted on College premises, by College employees working on behalf of the College, or any research involving College employees or students in any form will follow a defined set of procedures and protocols to provide guidance, oversight, determination of risk, and an approval mechanism to protect the health and safety of research subjects according to U.S. Department of Health and Human Services (HHS) guidelines, and in compliance with Public Welfare, 45 C.F.R. §§ 46.101 - 46.505 Protection of Human Subjects (2018).

POLICY

Pennsylvania Highlands Community College shall establish and maintain procedures and protocols, which includes an Institutional Review Board (IRB), to ensure the ethical and responsible treatment of human subjects in research. The IRB shall be appointed and convened by the President or designee. Anyone proposing to conduct research involving human subjects on College premises, on behalf of the College, or involving College employees or students must consult the applicable procedures and guidance and must first obtain the approval of the IRB before any recruiting or proposed research activities commence. Supporting processes will provide guidance and a review pathway for all research activity requests, while not interfering with normal educational practices within established or commonly accepted educational settings or other activities not subject to 45 C.F.R. 46.

Effective Date	Motion Number	Document Author	Description of Change
12/15/2020	EXEC 1017-2020	Gary S. Boast	Initial Policy Release